Quarterly Financial Report

Quarter Ended September 30, 2017

Introduction

The Albemarle County *Quarterly Financial Report* (QFR) for the quarter ended September 30, 2017 displays general fund revenue and expenditure data using many of the same line item titles found in Exhibit 12 of the County's *Comprehensive Annual Financial Report* (CAFR).

The *Quarterly Financial Report* document consists of six parts:

1. Analysis (page 3) of YTD FY 18 revenues and expenditures that changed by more than 2% and that also experienced dollar changes of more than $200,000 between Q1 of FY 17 and Q1 of FY 18.

2. A detailed table (pages 4 – 6) that shows (1) YTD actual dollar amounts of revenues and expenditures for FY 18 and FY 17; (2) budgeted dollar amounts of revenues and expenditures for FY 18 and FY 17; and (3) YTD actual revenues and expenditures as percentages of budgeted revenues and expenditures for FY 18 and FY 17.

    - An examination of the percentages for both fiscal years reveals the rate at which YTD actual revenues and expenditures in the current fiscal year are approaching budgeted amounts, compared with the rate at which YTD actual revenues and expenditures in the prior fiscal year approached budgeted amounts.

    - As an example of this comparison, the figure contained on Page 5, in Column D, Line No. 49 reveals that, in the first quarter of FY 18, the actual amount that the County transferred for Schools Debt Service was 53.14% of the budgeted amount while, as shown in Column H, Line No. 49, the actual amount that the County transferred for Schools Debt Service in the first quarter of FY 17 was 67.50% of the budgeted amount.

3. A table (page 7) listing County Executive authorized transfers and appropriations during Q1 of FY 18 as reported by the Office of Management and Budget.

4. Pie charts (pages 8 & 9) that show (1) the budgeted and actual percentage share of various revenue streams for FY 18, and (2) the budgeted and actual percentage share of various expenditures for FY 18.

5. A table (page 10) that shows School Fund (1) YTD actual dollar amounts of revenues and expenditures for FY 18 and FY 17; (2) budgeted dollar amounts of revenues and expenditures for FY 18 and FY 17; and (3) YTD actual revenues and expenditures as percentages of budgeted revenues and expenditures for FY 18 and FY 17.

6. An Investment Activity Summary (page 11) that represents total cash and investments, including ratios of liquidity and yield, as of September 30, 2017.

Albemarle County
Analysis of Significant Variances in General Fund
Quarter Ended September 30, 2017

Revenues	**Description of Significant Year-to-Year Variances**
Line 7 – Revenues – Local, Miscellaneous	Quarter 1 miscellaneous revenues equaled negative $3,969. Although insignificant, negative revenues are an oddity and warrant explanation. In this instance, the negative amount is indicative of a refund of prior period receipt of miscellaneous funds.

Expenditures	**Description of Significant Year-to-Year Variances**
Line 49 – Education, Transfer to Schools Debt Service	Actual Quarter 1 transfers as a percentage of FY 18 budgeted amount came to 53.14% vs. 67.50% in FY 17. Actual Quarter 1 transfers equaled $8,351,625 vs. $8,878,580 in FY 17. This quarter's transfer to the School Debt Service Fund represents the amount necessary to make July's interest and principal payments on money borrowed by the County for construction and major renovations of school buildings and for other school capital projects; this decreased amount reflects existing debt service payments as of Q1.

Note: Significant variances are defined as differences of more than two percentage points *and* $200,000.

Albemarle County Quarterly Financial Report - General Fund
Quarter Ended September 30, 2017 vs. Quarter Ended September 30, 2016

Line No.	Item	A FY 18 Adopted Budget	B FY 18 Revised Budget	C FY 18 Actual Through Quarter 1	D Actual as a % of Revised Budget (Col C/Col B)	E FY 17 Adopted Budget	F FY 17 Revised Budget	G FY 17 Actual Through Quarter 1	H Actual as a % of Revised Budget (Col G/Col F)
	REVENUES								
	Revenues - Local								
1	Property Tax	$ 179,106,549	$ 179,106,549	$ 4,130,246	2.31%	$ 166,891,683	$ 166,891,683	$ 4,029,270	2.41%
2	Other Local Taxes	53,920,084	53,920,084	4,570,358	8.48%	51,867,476	51,867,476	4,836,732	9.33%
3	Permits and Fees	2,359,163	2,359,163	444,954	18.86%	2,077,404	2,077,404	417,996	20.12%
4	Fines and Forfeitures	373,461	375,461	70,582	18.80%	411,226	411,226	72,998	17.75%
5	Use of Money and Property	1,277,227	1,277,227	438,137	34.30%	1,054,699	1,054,699	306,448	29.06%
6	Charges for Services	1,853,879	1,853,879	368,929	19.90%	1,768,143	1,768,143	398,681	22.55%
7	Miscellaneous	173,148	173,148	(3,969)	-2.29%	137,335	137,335	72,181	52.56%
8	Recovered Costs	340,356	340,356	25,265	7.42%	344,876	344,876	9,087	2.63%
9	**Subtotal - Local Revenues**	**$ 239,403,867**	**$ 239,405,867**	**$ 10,044,500**	**4.20%**	**$ 224,552,842**	**$ 224,552,842**	**$ 10,143,394**	**4.52%**
	Revenues - Intergovernmental								
10	Contributions from School Board	$ 181,000	$ 181,000	$ -	0.00%	$ 259,247	$ 181,000	$ -	0.00%
11	Contributions - other and use of F.B.	5,008,263	5,112,288	851,877	16.66%	4,315,779	5,092,611	719,286	14.12%
12	Revenue from the Commonwealth	23,939,467	23,995,982	4,894,830	20.40%	23,237,624	23,272,829	4,925,080	21.16%
13	Revenue from Federal Government	5,710,660	5,850,315	1,195,580	20.44%	5,134,906	5,283,001	1,183,979	22.41%
14	**Subtotal - Intergovernmental Revs.**	**$ 34,839,390**	**$ 35,139,585**	**$ 6,942,286**	**19.76%**	**$ 32,947,556**	**$ 33,829,442**	**$ 6,828,346**	**20.18%**
15	**TOTAL REVENUES**	**$ 274,243,257**	**$ 274,545,452**	**$ 16,986,786**	**6.19%**	**$ 257,500,398**	**$ 258,382,284**	**$ 16,971,739**	**6.57%**
	EXPENDITURES								
	GENERAL GOVERNMENT								
	Administration								
16	Board of Supervisors	$ 677,190	$ 677,190	$ 184,023	27.17%	$ 687,508	$ 687,508	$ 279,876	40.71%
17	County Executive	1,308,898	1,314,969	270,919	20.60%	1,311,677	1,331,179	305,206	22.93%
18	Human Resources	782,196	782,196	175,200	22.40%	644,772	645,289	156,676	24.28%
19	County Attorney	1,201,793	1,226,793	268,192	21.86%	1,063,239	1,065,239	245,859	23.08%
20	Finance	5,716,014	5,716,014	1,343,459	23.50%	5,257,855	5,301,403	1,250,226	23.58%
21	Management & Budget	511,697	543,072	116,431	21.44%	453,099	469,834	117,184	24.94%
22	Information Technology	3,305,980	3,427,450	814,701	23.77%	3,003,829	3,022,015	750,187	24.82%
23	Registrar	628,091	638,856	100,230	15.69%	659,435	710,879	104,681	14.73%
24	**Total Administration**	**$ 14,131,859**	**$ 14,326,540**	**$ 3,273,154**	**22.85%**	**$ 13,081,414**	**$ 13,233,346**	**$ 3,209,895**	**24.26%**

Albemarle County Quarterly Financial Report - General Fund

Quarter Ended September 30, 2017 vs. Quarter Ended September 30, 2016

Line No.	Item	A: FY 18 Adopted Budget	B: FY 18 Revised Budget	C: FY 18 Actual Through Quarter 1	D: Actual as a % of Revised Budget (Col C/Col B)	E: FY 17 Adopted Budget	F: FY 17 Revised Budget	G: FY 17 Actual Through Quarter 1	H: Actual as a % of Revised Budget (Col G/Col F)
	Judicial								
25	Circuit Court	$ 184,880	$ 184,880	$ 50,129	27.11%	$ 181,357	$ 181,357	$ 40,687	22.43%
26	General District Court	41,328	41,328	2,302	5.57%	41,328	41,328	5,544	13.41%
27	Magistrate	4,150	4,150	-	0.00%	4,050	4,050	4,178	103.16%
28	Juvenile Court	122,156	122,156	-	0.00%	126,445	126,445	(7,000)	-5.54%
29	Clerk of Court	934,516	934,516	221,506	23.70%	914,181	914,181	212,110	23.20%
30	Sheriff	2,438,878	2,438,878	711,835	29.19%	2,423,671	2,426,367	699,344	28.82%
31	Commonwealth Attorney	1,244,766	1,244,766	313,245	25.17%	1,275,064	1,275,064	301,112	23.62%
32	**Total Judicial**	**$ 4,970,674**	**$ 4,970,674**	**$ 1,299,017**	**26.13%**	**$ 4,966,096**	**$ 4,968,792**	**$ 1,255,975**	**25.28%**
	Public Safety								
33	Police	$ 17,972,519	$ 17,997,629	$ 5,302,368	29.46%	$ 17,223,824	$ 17,180,091	$ 5,031,770	29.29%
34	Fire/Rescue	12,658,516	12,658,516	3,164,629	25.00%	11,854,182	11,858,182	2,963,546	24.99%
35	Regional Jail	3,899,636	3,861,879	1,369,248	35.46%	3,745,702	3,756,914	1,452,579	38.66%
36	Building Codes	1,448,402	1,448,402	386,458	26.68%	1,389,452	1,389,452	389,065	28.00%
37	ECC - General Fund 1000	2,343,050	2,343,050	585,763	25.00%	2,354,327	2,354,327	588,582	25.00%
38	Contributions - Public Safety	1,431,881	1,431,881	391,651	27.35%	1,700,036	1,691,920	539,930	31.91%
39	**Total Public Safety**	**$ 39,754,004**	**$ 39,741,357**	**$ 11,200,117**	**28.18%**	**$ 38,267,523**	**$ 38,230,885**	**$ 10,965,471**	**28.68%**
	Public Works								
40	Solid Waste, Recycling	$ 743,777	$ 743,777	$ 149,378	20.08%	$ 640,149	$ 640,149	$ 165,239	25.81%
41	Facilities Development	182,325	317,603	67,064	21.12%	182,855	182,855	58,054	31.75%
42	General Services	4,360,594	4,360,594	988,429	22.67%	4,114,103	4,163,010	918,402	22.06%
43	**Total Public Works**	**$ 5,286,696**	**$ 5,421,974**	**$ 1,204,871**	**22.22%**	**$ 4,937,107**	**$ 4,986,014**	**$ 1,141,695**	**22.90%**
	Human Development								
44	Social Services	$ 17,552,357	$ 17,799,778	$ 4,204,289	23.62%	$ 17,028,814	$ 17,210,938	$ 4,226,178	24.56%
45	Contributions to Agencies & Tax Relief	5,320,871	5,320,871	1,127,580	21.19%	5,002,990	5,002,990	1,045,401	20.90%
46	**Total Human Development**	**$ 22,873,228**	**$ 23,120,649**	**$ 5,331,869**	**23.06%**	**$ 22,031,804**	**$ 22,213,928**	**$ 5,271,579**	**23.73%**
	Education								
47	Piedmont Va. Community College	$ 24,934	$ 24,934	$ 6,234	25.00%	$ 23,981	$ 23,981	$ 5,995	25.00%
48	Transfer to Schools Fund	124,028,955	124,028,955	31,007,239	25.00%	116,892,513	116,892,513	29,223,128	25.00%
49	Transfer to Schools Debt Service	15,715,180	15,715,180	8,351,625	53.14%	13,153,688	13,153,688	8,878,580	67.50%
50	Transfer to Schools CIP	-	-	-	0.00%	-	-	-	0.00%
51	**Total Education**	**$ 139,769,069**	**$ 139,769,069**	**$ 39,365,097**	28.16%	**$ 130,070,182**	**$ 130,070,182**	**$ 38,107,703**	29.30%

Albemarle County Quarterly Financial Report - General Fund
Quarter Ended September 30, 2017 vs. Quarter Ended September 30, 2016

		A	B	C	D	E	F	G	H
Line No.	Item	FY 18 Adopted Budget	FY 18 Revised Budget	FY 18 Actual Through Quarter 1	Actual as a % of Revised Budget (Col C/Col B)	FY 17 Adopted Budget	FY 17 Revised Budget	FY 17 Actual Through Quarter 1	Actual as a % of Revised Budget (Col G/Col F)
	Parks, Recreation, and Culture								
52	Towe Park	$ 199,726	$ 199,726	$ -	0.00%	$ 179,332	$ 179,332	$ -	0.00%
53	Parks & Recreation	2,685,496	2,685,496	749,979	27.93%	2,461,222	2,461,222	856,426	34.80%
54	Libraries	4,433,967	4,433,967	1,108,492	25.00%	4,243,565	4,243,565	1,060,891	25.00%
55	Contributions - Parks	886,446	885,946	249,987	28.22%	841,165	841,165	239,916	28.52%
56	**Total Parks, Rec. and Culture**	**$ 8,205,635**	**$ 8,205,135**	**$ 2,108,457**	25.70%	**$ 7,725,284**	**$ 7,725,284**	**$ 2,157,233**	27.92%
	Community Development								
57	Community Development	$ 5,301,432	$ 5,344,028	$ 1,305,724	24.43%	$ 4,592,536	$ 4,597,336	$ 1,080,572	23.50%
58	Housing	490,522	508,395	129,193	25.41%	482,913	482,913	123,531	25.58%
59	Soil & Water Conservation	121,141	121,141	22,307	18.41%	118,107	118,107	29,654	25.11%
60	Extension Programs	214,057	214,057	14,487	6.77%	208,683	208,683	13,828	6.63%
61	Contributions - Comm. Dev.	1,741,828	1,746,828	504,659	28.89%	1,702,127	1,702,127	474,214	27.86%
62	Office of Economic Development	383,978	383,978	64,896	16.90%	371,899	433,759	74,931	17.27%
63	Contributions - Reserves	-	-	-	0.00%	-	430,414	430,414	0.00%
64	City/County Revenue Sharing	15,855,485	15,855,485	-	0.00%	15,767,084	15,767,084	-	0.00%
65	**Total Community Develop.**	**$ 24,108,443**	**$ 24,173,912**	**$ 2,041,265**	8.44%	**$ 23,243,349**	**$ 23,740,423**	**$ 2,227,143**	9.38%
66	**TOTAL EXPENDITURES**	**$ 259,099,608**	**$ 259,729,309**	**$ 65,823,847**	25.34%	**$ 244,322,759**	**$ 245,168,853**	**$ 64,336,694**	26.24%
	Transfers Out, Contingencies, and Refunds								
67	Transfer Accounts	$ 12,315,108	$ 12,315,108	$ 778,497	6.32%	$ 10,919,128	$ 10,920,975	$ 864,368	7.91%
68	Contingency Accounts	2,647,541	2,320,034	143,069	6.17%	2,091,511	2,125,456	168,960	7.95%
69	Refunds	181,000	181,000	3,920	2.17%	167,000	167,000	9,126	5.46%
70	**Total Trans Out, Contributions, and Refunds**	**$ 15,143,649**	**$ 14,816,142**	**$ 925,486**	6.25%	**$ 13,177,639**	**$ 13,213,430**	**$ 1,042,454**	7.89%
71	**TOTAL EXPENDITURES & TRANSFERS**	**$ 274,243,257**	**$ 274,545,452**	**$ 66,749,333**	24.31%	**$ 257,500,398**	**$ 258,382,284**	**$ 65,379,148**	25.30%
72	**TOTAL REVENUES - EXPENDITURES**	**$ -**	**$ -**	**$ (49,762,547)**		**$ -**	**$ -**	**$ (48,407,409)**	

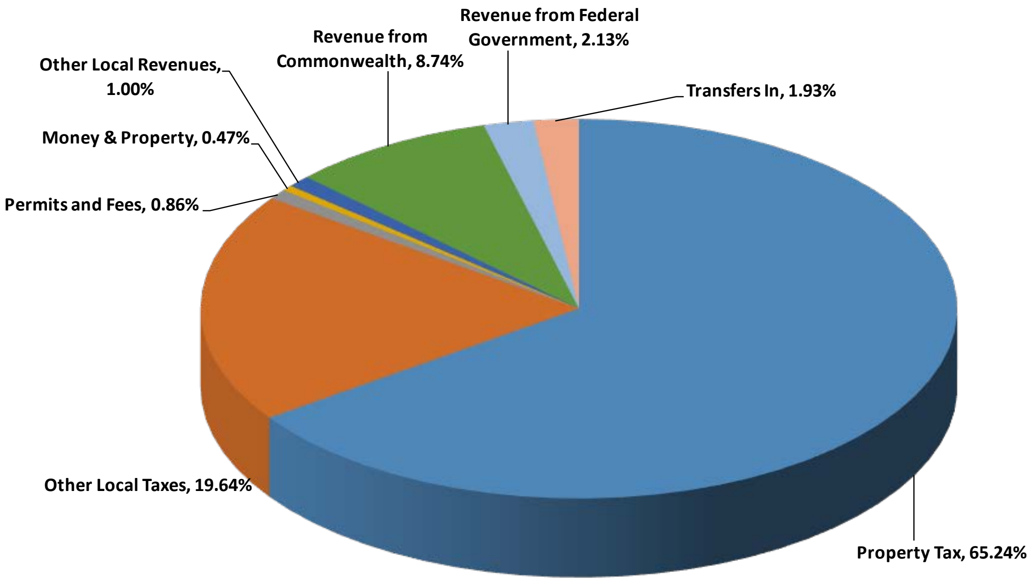
Source: Albemarle County Enterprise Reporting (ER) system, November 14, 2017.

County Executive Approved FY 18 Transfers and Board of Supervisors CIP Carry Forward Appropriations

Fund	Description		Amount	Date Approved
General Fund County Executive Adjustments				
1000	Q1 BOS-SP to CDD-Rivanna River Planning	$	7,500.00	7/5/2017
1000	Q1 NIFI Distribution Phase II		117,342.00	7/8/2017
1000	Q1 Innovation Fund: CDD Paperless Pilot		26,096.00	7/18/2017
1000	Q1 Transformation-DSS/Housing Consolidation		25,073.00	8/1/2017
1000	Q1 Training Pool Distribution		10,375.00	8/9/2017
1000	Q1 Innovation Fund Distribution		37,425.00	9/6/2017
1000	Q1 Records Management Analyst Position		60,000.00	9/12/2017
	Total General Fund County Executive Transfers	$	283,811.00	
General Government CIP Fund County Executive Adjustments				
	None in Q1			
	Total General Government CIP Fund County Executive Transfers	$	-	
Updates to FY 18 CIP Project carry forward amounts to reflect end-of-year timing adjustments				
	None in Q1			
	Total CIP Carry Forward Appropriations	$	-	

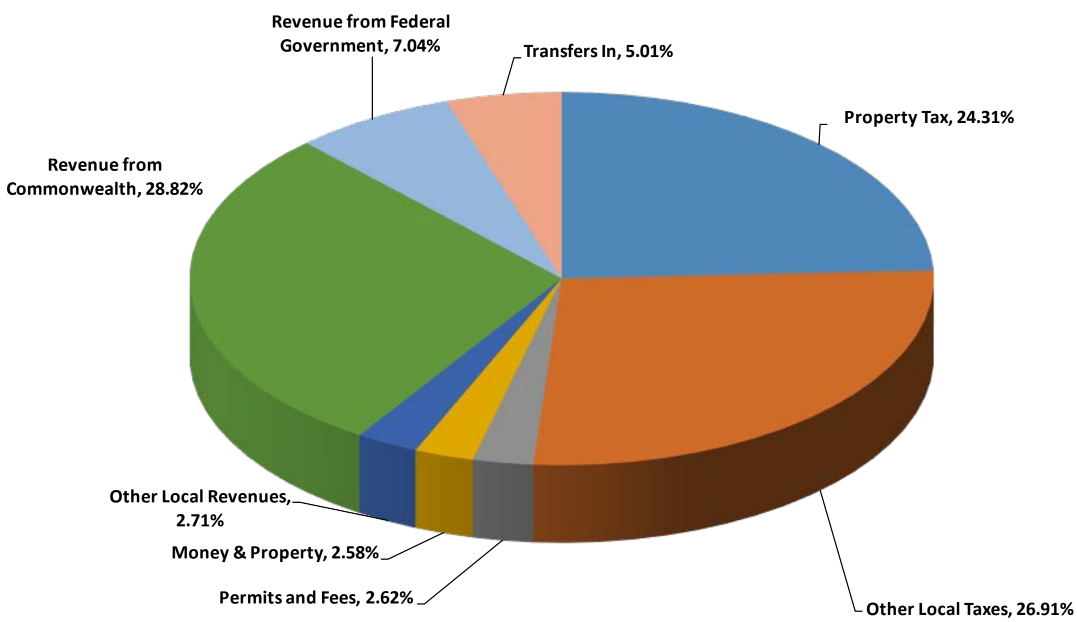
Source: Albemarle County Office of Management and Budget

FY 18 General Fund - Revised Budget Revenues & Transfers In
$274,545,452



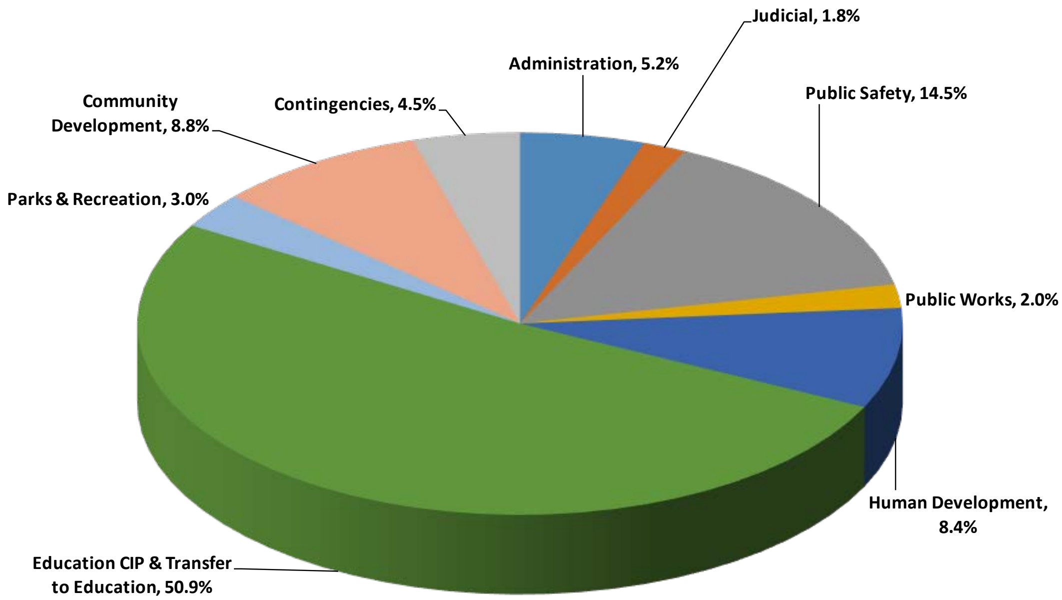
FY 18 General Fund - YTD Actual Revenues & Transfers In

$16,986,786



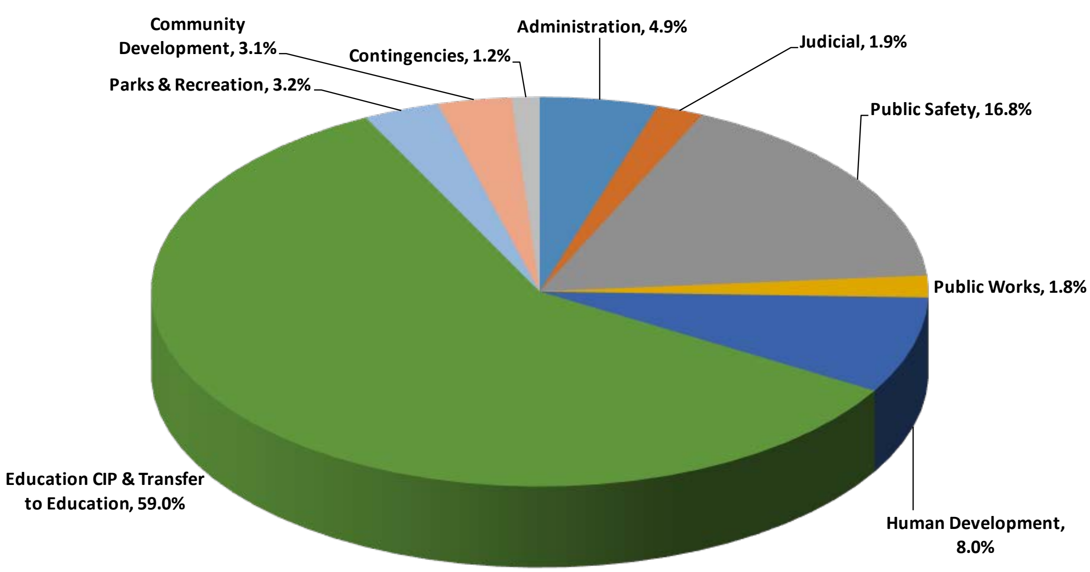
FY 18 General Fund - Revised Budget Expenditures & Transfers Out

$274,545,452



FY 18 General Fund - Year End Actual Expenditures + Transfers Out

$66,749,333



Source: Albemarle County Enterprise Reporting (ER) system, November 14, 2017.

Albemarle County Public Schools

Quarter Ended September 30, 2017 vs. Quarter Ended September 30, 2016

		A	B	C	D	E	F	G	H
					Actual				Actual
				FY 18	As % of			FY 17	As % of
		FY 18	FY 18	Actual	Revised	FY 17	FY 17	Actual	Revised
Line		Adopted	Revised	Expenditures	Budget	Adopted	Revised	Expenditures	Budget
No.	Item	Budget	Budget	Through Q1	(Col C/Col B)	Budget	Budget	Through Q1	(Col G/Col F)
	REVENUES								
1	Use of Money	$ 394,000	$ 394,000	$ 83,935	21.30%	$ 394,000	$ 394,000	$ 74,930	19.02%
2	Charges for Services	991,500	991,500	2,392	0.24%	1,077,585	1,077,585	31,067	2.88%
3	Miscellaneous	331,229	331,229	112,364	33.92%	319,229	319,229	193,046	60.47%
4	Recovered	613,419	613,419	223,102	36.37%	591,196	591,196	234,851	39.72%
5	Appropriation from primary government	125,491,358	125,491,358	31,007,239	24.71%	118,659,916	118,719,752	29,223,128	24.62%
6	Revenue from Commonwealth	49,666,936	49,666,936	8,870,788	17.86%	48,638,514	48,638,514	7,778,502	15.99%
7	Revenue from the Federal Government	2,998,498	2,998,498	-	0.00%	2,992,498	2,992,498	-	0.00%
8	**TOTAL REVENUES**	**$ 180,486,940**	**$ 180,486,940**	**$ 40,299,819**	**22.33%**	**$ 172,672,938**	**$ 172,732,774**	**$ 37,535,525**	**21.73%**
	EXPENDITURES								
9	Instruction	$ 136,945,299	$ 136,945,299	$ 18,329,093	13.38%	$ 131,243,851	$ 131,243,851	$ 18,116,930	13.80%
10	Admin, Attendance and Health	8,196,489	8,196,489	2,383,349	29.08%	7,796,070	7,796,070	2,095,389	26.88%
11	Pupil Transportation Services	10,711,350	10,711,350	1,370,825	12.80%	9,922,358	9,982,194	1,510,278	15.13%
12	Operation and Maintenance Services	16,103,873	16,103,873	3,867,413	24.02%	16,045,655	16,045,655	3,675,940	22.91%
13	Building Services	536,078	536,078	89,625	16.72%	489,388	489,388	85,056	17.38%
14	Technology	3,642,209	3,642,209	737,350	20.24%	3,125,933	3,125,933	695,489	22.25%
15	Transfers	4,351,642	4,351,642	583,668	13.41%	4,049,683	4,049,683	582,313	14.38%
16	**TOTAL EXPENDITURES**	**$ 180,486,940**	**$ 180,486,940**	**$ 27,361,322**	**15.16%**	**$ 172,672,938**	**$ 172,732,774**	**$ 26,761,395**	**15.49%**

Source: Albemarle County Enterprise Reporting (ER) system, November 14, 2017.

Investment Activity Summary – Quarter Ended September 30, 2017

- As of September 30, 2017 the County has currently $94,388,154 available to invest. Of this amount, 81.19% is in very liquid positions.
- This quarter, the County had no long-term investment activity. The county's portfolio value was roughly $18 million over the quarter and $3 million of investments matured by quarter-end.
- The County's weighted average yield (excluding liquidity) for the quarter increased from 0.73% to 0.74% and the average maturity (excluding liquidity) decreased from 114 to 39 days.
- On the County's approximately $94 million portfolio, with only $18 million invested in non-liquid positions, the County earned $229,193 during the quarter.
- The remaining securities in the County's portfolio will mature by the end of the calendar year. With rates beginning to pick up yield, the County will be investing portions of the liquidity position in longer term securities.

Current Portfolio Statistics	
Total Portfolio Value This Quarter (Including Liquidity)	$94,388,154
Total Portfolio Value This Quarter (Excluding Liquidity)	$17,750,000
Total Investments Made This Quarter	$0
Weighted Average Yield (Excluding Liquidity)	0.74%
Weighted Average Yield (Including Liquidity)	0.92%
Weighted Average Maturity (Excluding Liquidity)	39 days
Weighted Average Maturity (Including Liquidity)	7 days
LGIP Earnings	$195,849.19
Investment Portfolio Earnings	$33,344.00
Total Quarterly Earnings	**$229,193.19**

Asset Class	Type	Amount	Current Allocation	Prior Allocation	Quarter Change	Current Target
Liquidity						
	Concentration Account	12,827,961	13.59%	18.15%	-4.56%	5.30%
	Earnings Credit	12,447,000	13.19%	7.43%	5.75%	5.30%
	LGIP	51,363,193	54.42%	58.52%	-4.10%	5.30%
Subtotal		**76,638,154**	**81.19%**	**84.10%**	**-2.91%**	**15.89%**
Banker's Acceptances/CDs						
	CD	0	0.00%	0.00%	0.00%	10.00%
Subtotal		**0**	**0.00%**	**0.00%**	**0.00%**	**15.00%**
Agencies						
	FHLM	4,250,000	4.50%	5.56%	-1.05%	14.78%
	FNMA	4,250,000	4.50%	3.26%	1.25%	14.78%
	FHLB	0	0.00%	0.00%	0.00%	14.78%
	FFCB	0	0.00%	0.00%	0.00%	14.78%
Subtotal		**8,500,000**	**9.01%**	**8.81%**	**0.19%**	**59.11%**
Treasuries						
	TR	9,250,000	9.80%	7.09%	2.71%	10.00%
Subtotal		**9,250,000**	**9.80%**	**7.09%**	**2.71%**	**10.00%**
Commercial Paper						
	CP	0	0.00%	0.00%	0.00%	0.00%
Subtotal		**0**	**0.00%**	**0.00%**	**0.00%**	**0.00%**
Grand Total		**94,388,154**	**100.00%**	**100.00%**	**0.00%**	**100.00%**